



SOUTH AFRICAN HERITAGE RESOURCES AGENCY

SAHRA

ADVERTISEMENT

ICT STEERING COMMITTEE CHAIRPERSON POSITION

25 March 2025

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AN AGENCY OF THE DEPARTMENT OF SPORT, ARTS AND CULTURE



ICT STEERING COMMITTEE CHAIRPERSON POSITION

BACKGROUND

The South African Heritage Resources Agency (“**SAHRA**”) is a public entity established in terms of section 11 of the National Heritage Resources Act No. 25 of 1999 (“**NHRA**”) and is listed as a national public entity in terms of Schedule 3, Part A of the PFMA.

SAHRA is governed by a Council established in terms of the section 14 of the NHRA with its Committees established in line with section 18 of the NHRA.

SAHRA is looking for an independent Chairperson to lead and guide the ICT Steering Committee.

The ICT Steering Committee is an integral element of ICT governance within SAHRA, and the Committee provides strategic oversight to ensure delivery of ICT strategic objectives. The appointed ICT Steering Committee Chairperson will report to the Executive Committee (EXCO) and jointly with EXCO, report to the Audit & Risk Committee (ARC) of SAHRA.

Purpose: The Independent External Chairperson will lead the ICT Steering Committee independently and will be responsible for providing strategic oversight, governance, and leadership to ensure that IT initiatives align with SAHRA’s objectives. This includes leading discussions on IT governance, Enterprise Architecture, IT Human Capital Management, IT Service Continuity, Contract Management, Project oversight, Information Security, Data Management and Analytics, IT Risk, IT Audit, and Regulatory Compliance.

KEY PERFORMANCE AREAS

Implement ICT Governance and Frameworks

- The Chairperson will lead and facilitate committee meetings to oversee the management and use of ICT within SAHRA in line with the IT Steering Committee Charter.
- Provide independent oversight and unbiased leadership.
- Operate independently, supporting the Council and sub-committees to ensure unbiased leadership and decision making.
- Serve as the primary facilitator of the ICT Steering Committee meetings, focusing on strategic decision making and ensuring that meetings are productive and focused.
- Oversee the formulation and management of the meeting areas, including updates and discussions on action items from previous meetings.
- Collaborate with senior management, ICT teams, and key stakeholders to implement and maintain ICT governance frameworks and policies.
- Monitor the effectiveness of ICT frameworks (ITIL, COBIT, ISO 27001/2) and policies, adjusting as necessary to maintain compliance and support evolving business needs.



Data Governance

- Implement data governance frameworks, policies, and procedures to ensure the quality, integrity, and security of organisational data assets.
- Provide support on data-related initiatives, including data classification, metadata management, data privacy, and regulatory compliance.
- Facilitate data governance training and awareness programs to promote a culture of data stewardship and accountability across the organisation.

Cloud Governance

- Implement and maintain a governance framework for cloud services that encompasses areas such as security, compliance, performance optimization, and risk mitigation.

ICT Compliance

- Stay abreast of relevant laws, regulations, and industry standards pertaining to ICT security and privacy (e.g., POPIA, GDPR, HIPAA) and ensure that the organisation remains compliant with applicable requirements.
- Collaborate with ICT teams and business units to ensure that ICT systems and services meet compliance objectives.
- Conduct regular audits and assessments of ICT systems and services to ensure that they are secure and meet compliance requirements.
- Ensure a compliance framework is maintained in accordance with required standards.

ICT Audit and Assurance

- Coordinate and support internal and external ICT audits and assessments, including compliance audits, control reviews, and risk assessments.
- Collaborate with auditors to provide evidence of compliance, address audit findings, and facilitate implementation of corrective actions as needed.

Policy Review and Implementation

- Contribute to developing and implementing departmental policy, standards & procedures, and processes.
- Stay updated with effective policy and practice execution strategies.

Reporting

- Generate regular reports and dashboards to communicate ICT governance performance to EXCO, Council and other relevant stakeholders.

Stakeholder Management

- Facilitate and manage communication with relevant internal and external stakeholders progressively managing the relationships.



QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree/ Advanced Diploma in Information Systems, Computer Science, Audit, or related qualification.
- Industry related certifications such as ITIL, CISA, Chartered CIO, Pr.CIO, CGEIT, CISM, CISSP, TOGAF, SISSP, PMP will advantageous.
- MBA qualification in General Business Management/Finance/IT Management will be advantageous.
- Institute of Directors (IoDSA) Corporate Governance Certificate will be advantageous.

CRITICAL SKILLS AND ATTRIBUTES

Visionary leadership with a focus on innovation and continuous improvement, capacity to self-organise, self-management, communication and interpersonal skills, problem-solving, financial acumen, strategic thinking, decision making, integrity and ethics, adaptability, collaboration, dedication to research and keeping up to date with industry developments and a consistently methodical and investigative approach, Excellent communication, presentation skills. Proven business management skills including inter alia financial management, risk management, corporate governance, compliance, and team leadership.

RELEVANT EXPERIENCE

At least 10 years working experience in an ICT corporate/public sector organisation as well as leading practices in ICT Governance frameworks and controls.

Proficiency in governance-related frameworks like COBIT, ITIL, NIST, and TOGAF, etc.

Experience in Private or Public Sector/State-owned enterprises (SOEs) governance frameworks (PFMA, Treasury Regulations, King IV).

5 years' experience at Senior Management level gained within any of the following areas:

- ICT Governance
- ICT industry legislation
- ICT policy frameworks and best practices
- ICT governance principles and processes
- Cyber security
- Enterprise and ICT architecture
- Development of ICT frameworks, policies and processes
- ICT risk management
- ICT projects management
- ITIL processes
- Implementation of ICT strategies and plans.
- Data Analytics
- Integrating Technology into business processes
- ICT Performance Management





COMMITTEE ATTENDANCE AND DURATION OF TERM

The ICT Steering Committee must have at least four (4) meetings. Ad-hoc meetings may occur as and when required during the year.

Members of the ICT Steering Committee are appointed for a three (3) year term of office. The ICT Chairperson appointment may be extended by resolution of the Council.

COMPENSATION

The SAHRA Council and its Committees are remunerated according to the Remuneration levels: Service Benefits packages for office Bearers of certain Statutory and other Institutions as amended from time to time on a rate per day basis as published by the National Treasury. It has to be further noted that Employees of the state who serve on this Committee are not entitled to additional remuneration.

Should you meet the requirements as set out above, please e-mail your detailed CV and cover letter to smome@sahra.org.za

Closing Date: 10 April 2025

