



an agency of the
Department of Arts and Culture

SOUTH AFRICAN HERITAGE RESOURCES AGENCY

South African Heritage Resources Agency (SAHRA) is a statutory organisation established under the National Heritage Resources Act, No. 25 of 1999, as the national administrative body responsible for the protection of South Africa's cultural heritage. SAHRA, as an Agency of the Department of Sports Arts and Culture (DSAC), has been tasked to manage and implement the National Heritage Resources Act (NHRA) of 1999 by coordinating the identification and management of the national estate. The aims are to introduce an integrated system for the identification, assessment and management of the heritage resources and to enable provincial and local authorities to adopt powers to protect and manage them. The agency seeks to successfully achieve its vision of "A Nation United Through Heritage". The Agency now seeks to appoint a suitably qualified Chief Financial Officer, to be based at their Head Office in Cape Town.

CHIEF FINANCIAL OFFICER

Purpose of the role: To ensure that SAHRA finances are conducted in terms of the PFMA and to provide the CEO and Council with strategic advisory services on all matters pertaining to financial management.

Qualifying requirements:

- Qualified Chartered Accountant, CA (SA)
- An MBA will be an advantage
- Extensive experience (minimum of 10 years and 5 years for management) and a successful track record of working in a financial environment at this level
- Heritage sector experience will be advantageous
- A strategic thinker who is innovative
- Highest levels of integrity and trust and a sound work ethic
- Ability to read, analyse, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations
- Ability to write reports, business correspondence and procedure manuals
- Ability to effectively present information to top management, public groups, and/or Council and its sub-committees
- Ability to interpret complex numerical information and perform high level calculations which involve discounts, interest, commissions, proportions, percentages and volume by using figures and financial information
- Computer literacy with sound knowledge of Excel, Word and Power Point as well as proficiency with financial packages (Accpac, Sage, VIP Payroll)
- A valid Code EB (08) driver's licence.

Key performance areas:

- Provide leadership to the finance department by ensuring that its strategy is aligned to SAHRA's Corporate strategy and leads the implementation of the strategy
- Play a key role in the continued development and implementation of the strategic objectives of the entity and provide direction and leadership towards their achievement

- Manage control of the financial and tax risk of the entity
- Ensure high standards of Corporate Governance amongst all functions under his/her control
- Formulate SAHRA's financial policies, procedures and systems aimed at building efficient and effective business administration
- Ensure full implementation and adherence to the approved financial policies
- Coordinate the budget activities of all departments at SAHRA
- Sound management of financial resources and reporting in line with SAHRA's policies and national legislation
- Ensure that banking facilities are sufficient and up to date on a yearly basis
- Take ownership of the external audit process until completion
- Promote sound interpersonal relations and open and honest communication across the board in order to create conditions that are conducive for all employees in the finance department to reach their full potential and to contribute to the department's and SAHRA's strategic objectives
- Oversee the reporting of financial results and information required
- Prepare Compliant annual financial statements and other mandatory financial management reports
- Develop and implement an effective, efficient knowledge management system to preserve the entity's intellectual property, ensure the validity of its information and facilitate best practice sharing within the department and SAHRA broadly.

Warrior Talent has been exclusively retained to advise on this appointment. Kindly submit your current CV and a covering letter to: courtney@warriortalent.co.za by no later than close of business on 09 December 2025. Enquiries may be directed to Courtney Chikowore, tel. 011 058 0030 / 011 075 2744. For more information on SAHRA please visit: www.sahra.org.za